

## Transition

### How does the school support pupils with Special Educational Needs through transition?

We aim to make times of transition as easy as possible for the children and young people in our school.

#### **When starting at our school we:**

- *Meet with the child or young person and their parents to talk about their needs and answer any questions about our school*
- *Can meet with staff at the child or young person's previous school or setting*
- *Can provide the child or young person with a transition book that has photographs of the key staff and areas around school*
- *Read reports from people who have worked with the child or young person*
- *Can arrange visits to our school so the child or young person gets to see it before they start properly*

#### **When moving to a new year group we:**

- *Introduce the child or young person to their new teacher individually*
- *Can provide the child or young person with an updated transition book that has photographs of the key staff and areas around school to look at during the school holidays.*
- *Talk to the child or young person and their family so we can answer any questions they may have about the new year group.*
- *Can give any adults working with the child or young person a one page profile or pupil passport describing the things that help to support them in school*

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### **When moving to a new school we:**

- *Talk to key staff at the new school about things that help the child or young person to learn well and be happy at school*
- *Can arrange extra visits to the new school with a member of staff from our school if that is what the child or young person wants*
- *Talk to the child or young person and their family so we can answer any questions they may have about the new school*

If at any stage of the transition you would like to speak to someone, please do not hesitate to contact a member of the inclusion team.