

## Parent Information

### How are parents of children and young people with Special Educational Needs involved in the education of their child?

Our school has an open door policy to parents ensuring we are always approachable so parents feel involved in the education of their child.

In addition our school aims to regularly involve parents in the education of their child through a variety of different ways including:

- Regular meetings with SENCo, class teacher and support staff
- Target setting so parents can see what their child is working on next
- Home/school books to inform parents of important information
- Regular curriculum letter to inform parents of what will be going on during the term.
- Home reading logs
- Information on the school website
- Parents' evenings
- INSPIRE workshops
- Parent drop-ins/coffee mornings
- Signposting to parent groups
- Parents' views on IEP/Annual Review documents

## Parent Information

### Who are the support services that can help parents with pupils who have Special Educational Needs?

Agency	How they support parents	How to contact them
Special Educational Needs Parent Partnership Service	<p>The Special Educational Needs Parent Partnership Service exists to provide advice and information to parents and pupils in Birmingham.</p> <p>This information is designed to explain special educational needs procedures, to help you understand the law and procedures that affect you and your child, and to provide information on other issues that may be useful.</p>	<p style="text-align: center;">Special Educational Needs Parent Partnership</p> <p style="text-align: center;">Special Educational Needs Parent Partnership Service The POD, 28 Oliver Street Nechells, Birmingham B7 4NX</p> <p style="text-align: center;"><b>Email Address:</b> <a href="mailto:senparentpartnership@birmingham.gov.uk">senparentpartnership@birmingham.gov.uk</a></p> <p style="text-align: center;"><b>Telephone Number:</b> 0121 303 5004</p>
Autism West Midlands	<p style="text-align: center;">They offer support and advice for families who have a child with Autism.</p> <p style="text-align: center;">They offer courses and days out, including respite care.</p>	<p style="text-align: center;">Regent Court, George Rd, Edgbaston.B15 1NY</p> <p style="text-align: center;"><b>Telephone Number:</b> 0121 450 7582</p>
Bereavement Counselling – Winston’s Wish	They offer support to families who have suffered a bereavement.	<b>Telephone:</b> 08452030405
Think Families	Think Families team will allocate a worker who will offer support to the family in any way possible.	<p style="text-align: center;">Featherstone Children’s Centre, High Croft Road, Erdington</p> <p style="text-align: center;"><b>Telephone Number:</b> 0121 675 3408</p>

## Parent Information

Birmingham Families and Safeguarding Team	Safeguarding children in education through a team of professionals.	<b>Telephone Number:</b> 0121303 1888
Children and Adolescent Mental Health Service	Support and counsel children with emotional needs.	<b>Telephone Number:</b> 0121 333 9193
Edward's Trust	Support and counsel families in times of bereavement.	43A Calthorpe Road, Birmingham B15 1TS <b>Telephone Number:</b> 0121 454 1705

## Parent Information

### **If a parent of a child with Special Educational Needs has a complaint about the school, how does the governing body deal with the complaint?**

If you have a complaint about the school please contact the SENCo, in the first instance and we will do everything to fix the issue.

If, however, the complaint is unresolved contact the Head teacher and as a final step write to the Chair of Governors.

Our school and governing body take complaints seriously and will act upon these on an individual basis.

### **How can parents find the Birmingham Local Authority's local offer?**

The Birmingham Local Authority's Local Offer can be found at:

[www.mycareinbirmingham.com](http://www.mycareinbirmingham.com)

## Parent Information

### What do the abbreviations mean?

There are many terms used in school which are be abbreviated and can lead to confusion (even for us!).

Below is a glossary of some of the most used SEND terms:

**ADD-** Attention Deficit Disorder

**ADHD-** Attention Deficit & Hyperactivity Disorder

**ASD-** Autistic Spectrum Disorder

**BESD-** Behavioural Emotional & Social Difficulties

**CAT** -Communication and Autism Team

**CAMHS-** Child & Adolescent Mental Health Service

**COP-** Code of Practice

**CP-** Child Protection

**DCD-** Developmental Co-ordination Disorder (e.g. dyspraxia)

**EAL-** English as an Additional Language

**EHCP-** Educational Health and Care Plan

**EP-** Educational Psychologist

**FSM** -Free School Meals

## Parent Information

**HI-** Hearing Impairment

**ITP-** Individual Target Plan

**LAC-** Looked After Child

**LA-** Local Authority

**MLD-** Moderate Learning Difficulty

**OT-** Occupational Therapist

**PSS-** Pupil and School Support

**QFT-** Quality First Teaching

**SaLT -**Speech & Language Therapy

**SEN-** Special Educational Needs