

# **Yenton Primary School**

The crest of Yenton Primary School is a shield-shaped emblem. At the top, a hand holds a hammer above a grid of rectangular blocks. Below this is a crown supported by two lions on the left and a mermaid on the right. The shield is set against a background of a large, faint outline of the same crest.

## **Assertive Behaviour Guidance**

**A programme to develop positive  
behaviour.**

YENTON PRIMARY SCHOOL  
ASSERTIVE BEHAVIOUR GUIDANCE

Our Assertive Behaviour guidance assumes that:

- ✓ Children have the right to learn and teachers must be able to teach them.
- ✓ This school believes all pupils can behave if they choose to do so with exception of a few with specific problems.
- ✓ Success brings with it plentiful praise and positive reinforcement.

**EACH DAY IS A FRESH START.**

## RULES OF THE SCHOOL.

These are written up and displayed in all classrooms and around the school.

From these, classes will write their own classroom rules with the teacher.

1. Keep your hands, feet and other objects to yourself.

### What does this mean?

Hitting, kicking or using objects to hurt another person will not be tolerated.

2. Listen and do as you are told the first time.

### What does this mean?

Pay attention to the adults speaking so that they do not have to repeat themselves.

3. Walk, talk and work quietly.

### What does this mean?

This helps to create a quiet atmosphere in school. Noise disrupts lessons and noisy movements can lead to accidents.

4. Finish your work in the given time.

### What does this mean?

Children will be given work which they are capable of doing in the time available.

5. Call everyone by their given name and speak with care.

What does this mean?

Be courteous and well mannered with everyone. Use people's names when speaking. Do not use name calling, racial abuse or teasing to hurt someone else's feelings.

PARENTS CAN HELP BY:

- ✓ Supporting the disciplinary aims of the school.
- ✓ Talking to the teachers.
- ✓ Raising questions where appropriate.
- ✓ Making an appointment to discuss the issues of concern.
- ✓ By listening to the schools point of view.

## THE TEACHER'S ROLE

### WHEN CHILDREN CHOOSE TO FOLLOW THE SCHOOL RULES

The teacher will seek to give positive verbal praise.

**Individual** children will be rewarded for good work and good behaviour by:

- ✓ Being given house points / 'happy face'
- ✓ Being nominated by the class teacher for 'Pupil of the Week'.
- ✓ Being nominated by the class teacher for a 'Half Term Achievement Certificate'.
- ✓ Being given stickers / stamps, either for them to wear, or on their work.
- ✓ Being presented in assembly with their Junior Record of Achievement (JRA) certificates for house points and other good practice.

Junior Record of Achievement (JRA) House point certificates are as follows:

- 100 Orange Certificate
- 200 Green Certificate
- 300 Blue Certificate
- 400 Bronze Certificate
- 500 Silver Certificate
- 600 Gold Certificate
- 700+ Superstar Certificate

All Bronze, Silver, Gold and Superstar Certificates will be presented by the Headteacher or Deputy Headteacher.

All certificates and stickers will be stuck into individual JRA folders. This folder can then go home at the end of each year.

As a **Group** children will be rewarded by:

- ✓ Marbles in the jar
- ✓ Nominated by Headteacher and Deputy Headteacher for 'Class of the Week'.
- ✓ KS1 have the 'Lining up Bear' for good lining up on the playground. There is a chart to record the frequency of each class.

If Class of the week, the class is able to have an extra playtime.

There are targets set by the class and class teacher for the marbles in a jar; here are examples of possible targets that could be set:

- 25 Extra playtime (KS1)
- 50 Extra playtime
- 100 Watch a DVD
- 200 Theme afternoon
- 300 Class party.

The class can record their progress through targets on a chart.

**IF CHILDREN CHOOSE NOT TO FOLLOW THE RULES THE FOLLOWING CONSEQUENCES ARE APPLIED:**

1. The child will receive a 'sad face' and their name will be written on the whiteboard in the classroom.

The child has a clear warning about their behaviour being unacceptable and is clearly reminded of what is expected by them.

IF THE BEHAVIOUR DOES NOT IMPROVE THEN:

2. A second 'sad face' is issued and noted on the whiteboard.

IF THE BEHAVIOUR DOES NOT IMPROVE THEN:

3. A third 'sad face' is issued and the child will be sent to the year group partner for 'time out'. The class teacher or TA will complete and send with the child a 'Timeout slip'.

'Time out' means the child will sit at the front of the year group partner classroom and there will be no communication with this child for a period of 10 minutes.

After 10 minutes the child will return to the class teacher, who will then discuss with the child why they were sent and what they are expected to do straight away.

The class teacher will then complete a parent letter to be sent home by the child that night. Keystage 1 teachers will give the letter directly to whoever is collecting that child, that evening. A copy of this letter will also be sent to the Deputy Headteacher, who will monitor the situation and will contact the parent if the parent slip is not returned.

A child may receive up to 3 time outs in one day. The first is always sent to the year group partner. The second is sent to the Phase Leader and the third to DHT and HT.

Time out slips will be collected and audited by the DHT. The DHT will then work with TAs and Class Teachers in completing a Stage 1 referral for those pupils whose behaviour is of a concern.

IF THE BEHAVIOUR DOES NOT IMPROVE THEN:

4. The child is sent to the Headteacher who will invite the parents into school to discuss incidents and to support the school in their plans for improvement.

Individual pupils at this point may have an 'Individual Behaviour Plan' (IBP) and could be placed on a report card system.

IF THE BEHAVIOUR DOES NOT IMPROVE THEN:

5. The Headteacher will invite parents in to review progress and to discuss possible exclusion for a fixed period of time.

**EACH DAY IS A FRESH START**

If a child:

**CAUSES A SEVERE INCIDENT:**

**WILFULLY** inflicts physical harm on another child,  
**WILFULLY** destroys property,  
**REFUSES** to do as he/she is told,  
**DOES** anything which prevents the class from functioning,  
**Makes RACIST** comments, or is caught by a member of staff  
**SWEARING** or **STEALING**

**He / she will be escorted to the Headteacher immediately and parents will be contacted.**



**IF CHILDREN CHOOSE NOT TO FOLLOW RULE 4 - COMPLETING THE WORK SET IN A GIVEN TIME, THEN THE FOLLOWING CONSEQUENCES ARE APPLIED:**

The teacher whose work is not completed may choose to either:

1. Supervise the child during play time and/or a portion of lunchtime until the work is complete
2. Send the work home, with a letter to the parent requesting for the work to be completed and returned the next morning.

**PLAYTIMES and LUNCHTIMES**

**THIS IS FOR KEYSTAGE 2 AND PLAYGROUND ISSUES ONLY.**

**Teachers on duty use the same school rules that are used in the classroom.**

1. Keep your hands, feet and other objects to yourself.

What does this mean?

Hitting, kicking or using objects to hurt another person will not be tolerated.

2. Listen and do as you are told the first time.

What does this mean?

Pay attention to the adults speaking so that they do not have to repeat themselves.

**Plus:**

3. To respect the playground equipment by using it properly and safely.

What does this mean?

That the play equipment will be used for its original purpose. It will be returned to the right place after lunchtime. That the football timetable is adhered to and only played on the designated pitch/es.

4. Listen for the bell at the end of playtimes and act upon it.

What does this mean?

The first bell, everyone stands still and quiet on the second bell all must line up straight and quietly.

To reinforce these rules they will:

- ✓ Give 'happy faces' to those children who earn them through their conduct.

These 'happy faces' will be exchanged for a house point and the 'happy face' will be collected in by the class teacher for the weekly total.

**Children who choose not to follow the rules:**

1. Are given a verbal warning.

**IF THE BEHAVIOUR DOES NOT IMPROVE THEN:**

2. They are given a 'yellow card'. This is then handed to the teacher on duty in the library. This will be noted in the file and the pupil will be excluded from the playground for one day.

**If a child is witnessed to have:**

**CAUSES A SEVERE INCIDENT:**

**WILFULLY** inflicts physical harm on another child,

**WILFULLY** destroys property,

**REFUSES** to do as he/she is told,

**Makes RACIST** comments, or is caught by a member of staff **SWEARING**  
or **STEALING**

**He / she will be escorted to the Headteacher or Deputy Headteacher immediately. They will receive a 'Red card' and parents will be contacted via a letter. The child will be excluded from the playground for one week.**

**IF THE BEHAVIOUR DOES NOT IMPROVE THEN:**

The Headteacher will invite parents in to review progress and to discuss possible exclusion for a fixed period of time at playtime and/or lunchtime.

Lunchtime Supervisors will continue to use 'happy / sad faces' with the children. The sad faces will be collected in by the class teacher. If a class teacher receives 2 or more sad faces within a week or a number of sad faces within a short period of time, it is the responsibility of the class teacher to report this to the Headteacher or the Deputy Headteacher.

**PLEASE NOTE:** If a child is not obeying the rules within the classroom, the class teacher has the ability to keep that child in at playtime. However, please note that it will be the class teacher's **responsibility to SUPERVISE** those children. They **MUST NOT** be sent to the 'Red card' area.

### **Keystage 1 Playtime**

The rules are the same as those for Keystage 2.

To reinforce these rules they will:

- ✓ Give 'happy faces' to those children who earn them through their conduct.

These 'happy face' will be collected in by the class teacher for the weekly total.

Children are reward for good lining up with the Bear. Each class records how many Bears they receive. The class with the most will receive a prize.

Children who choose not to follow the rules:

1. Are given a verbal warning.

**IF THE BEHAVIOUR DOES NOT IMPROVE THEN:**

The child will be sent in to the classroom where the First Aider is on duty. That childe will remain there for the rest of the playtime.

**If a child is witnessed to have:**

**CAUSES A SEVERE INCIDENT:**

**WILFULLY** inflicts physical harm on another child,

**WILFULLY** destroys property,

**REFUSES** to do as he/she is told,

**Makes RACIST** comments, or is caught by a member of staff **SWEARING**  
or **STEALING**

He / she will be escorted to the Headteacher or Deputy Headteacher immediately. They will receive a 'Red card' and parents will be contacted via a letter. The child will be excluded from the playground for one week.

IF THE BEHAVIOUR DOES NOT IMPROVE THEN:

The Headteacher will invite parents in to review progress and to discuss possible exclusion for a fixed period of time at playtime and/or lunchtime.

### HEADTEACHER'S ROLE

The Headteacher will:

- ✓ Give liberal praise.
- ✓ Will give out the pupil of the week, Headteacher's sticker.
- ✓ Will give out achievement certificates for Bronze, silver, gold and superstar house points and half term achievements.
- ✓ Will award the class of the week.

To reinforce the consequences the Headteacher will:

1. Give verbal warnings and record the pupil's name.

IF THE BEHAVIOUR DOES NOT IMPROVE:

2. The child is sent to the Headteacher who will invite the parents into school to discuss incidents and to support the school in their plans for improvement.

Individual pupils at this point may have an 'Individual Behaviour Plan' (IBP) and could be placed on a report card system.

IF THE BEHAVIOUR DOES NOT IMPROVE THEN:

3. The Headteacher will invite parents in to review progress and to discuss possible exclusion for a fixed period of time.

**If a child:**

**CAUSES A SEVERE INCIDENT:**

**WILFULLY** inflicts physical harm on another child,  
**WILFULLY** destroys property,  
**REFUSES** to do as he/she is told,  
**DOES** anything which prevents the class from functioning,  
Makes **RACIST** comments, or is caught by a member of staff  
**SWEARING** or **STEALING**

He / she will be escorted to the Headteacher immediately and parents will be contacted.

**TEACHERS WILL ENDEAVOUR TO:**

Apply these rules consistently and fairly.

Teachers will **NOT**:

1. Take house points away once awarded.
2. Take marbles out of the jar.

Teachers will endeavour to:

- ✓ Use the House point system fairly and consistently, and support children to record their house points accurately and to complete their JRA.
- ✓ Use the marbles system fairly and consistently, and set targets for the class to achieve.
- ✓ Always praise positive behaviour and achievement.
- ✓ Always impose consequences automatically when children break the rules.

## TEACHERS

Teachers will clearly and fairly communicate what is needed to pupils in their care.

Teachers will use names when speaking.

Everyone will give eye contact.

Teachers will ensure that pupils will:

- ✓ When asked, stop work and pay attention when spoken to.
- ✓ Demonstrate care for resources and property.
- ✓ Demonstrate respect and follow class routines, school systems and school rules.
- ✓ Wear the correct school uniform whenever possible.
- ✓ Be responsible for personal property.
- ✓ Come properly equipped for lessons including P.E and swimming.
- ✓ Keep the classroom and all other areas of the school are kept neat and tidy.

Teachers **must** take a clear leadership role in the classroom and around school, for example:

- Be authoritative
- Expect to receive respect, silence and attention
- Be assertive
- Wait until everyone is listening before speaking
- Demand courtesy and respect for all
- Never accept less than the individual is capable of
- Have high expectations
- Identify with the class
- Respond to the good and bad news of the class members